

# **WESTON PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MEETING**

**May 10, 2021, 6pm at the Weston Public Library AND via Zoom**

## **MINUTES**

**Call to Order:** President Sheffer called the meeting to order at 6:00 pm.

**Roll Call of Board Members Present:** Cindy Sheffer, Jan Zulch, Lloyd Jones, Dan Shepard

**Board Members Present via Zoom:** Pam Heyman, Judi Roe

**Board Members Absent:** Deb Archambeau (excused) Shepard moved and Jones seconded to excuse Deb's absence due to her school function.

**Library Staff Present:** Shelen Dewitt, Darla Froman, Deb Gross

**Public Present via Zoom:** Rob Myerholtz and Gretchen Sommerfeld

**Approval of Minutes:** Shepard moved and Zulch seconded to accept the minutes as read. Roll call vote (aye). Motion carried.

**Public Comments:** Rob Myerholtz: When will the Board allow the Public to attend in person meetings? When will Library go back to evening hours? Do Board Members want past patron physical attendance numbers on an average weekly basis as reported to the State of Ohio?

**Financial Reports:** Roe moved and Heyman seconded to approve the Financials. Roll call vote (aye). Motion carried.

**Old Business:** None.

### **New Business:**

**Bank Deposit Policy:** Upon recommendation of the examiner, we are instituting a policy to forgo a weekly bank deposit, unless a minimum of \$50 is reached. Roe moved and Jones seconded to approve this addition to the bank deposit policy.

**Quotes for Repair of Weston Parking Area:** After discussion of three separate bids, Shepard moved and Jones seconded to move forward with K & K with concrete and catch basins, pending clearance from the Village of Weston. Roll call vote (aye). Motion carried.

### **Director Update:**

**UAN Technical Upgrade:** Fiscal Officer Deb Gross handled all functions for difficult technical upgrade in a professional manner.

**Dolores Black Collection:** Patron Dolores Black donated many unique and remarkable items from her personal collection to the Weston Public Library. Any unsuitable items will be offered to the public at no cost.

**State House Bill 110:** Passed the House and is now in the Senate.

**Summer Reading Program:** *Reading is Cool!* with Reservation Only STEM Activities and Prizes.

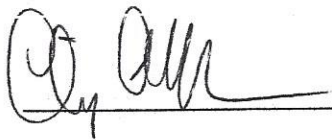
**COVID-19 Procedures and Time Line for Lifting Restrictions:** Items will no longer be put in isolation beginning the first week of June. The addition of evening hours, tentatively beginning in September, will be discussed at the next meeting.

**On-Line Presence:** First four months of numbers include 47,548 views on Facebook, 250 posts shared, 436 engaged responses, and 134 online programs were added. We had 1605 patrons physically in the buildings (Weston 752, GR 853) Ebook Usage was 1564.

The Director is always willing to discuss numbers mentioned in Public Comments and will begin distributing to Board via email.

**Next Meeting:** July 12, 2021 at 6:00 pm at the Weston Public Library and via Zoom.

Shepard motioned to adjourn at 6:54 pm. Jones seconded. Roll call vote (aye). Motion carried.

A handwritten signature in black ink, appearing to read 'C. Sheffer', written over a horizontal line.

President Cindy Sheffer

\_\_\_\_\_  
Secretary Judi Roe